

GUIDELINES FOR EXTERNAL COMPANIES “WORK AND RESIDENCE PERMITS”

These guidelines are based on the new provisions of the Free Movement of Persons Agreement Switzerland – EU which entered into force on 1 April 2006, and replace the guidelines issued December 2005.

A) For all foreign companies domiciled in a member state of the EU / EFTA

for the so-called “posting of workers” the following applies:

Work assignments at Gösgen NPP of up to a maximum of 90 days per calendar year must be registered.

Registration must take place at least 8 days before starting work using the free, online registration form at http://www.bfm.admin.ch/content/bfm/en/home/themen/fza_schweiz-eu-efta/meldeverfahren.html (go to “online registration procedure”). Registration of the form for posted workers by post or fax is permitted in exceptional circumstances only. Companies receive free, online confirmation of registration from the Office for Economy and Labour

Amt für Wirtschaft und Arbeit
Arbeitsbedingungen
Untere Sternengasse 2
4509 Solothurn, Switzerland
(Tel.: ++41 (0)32 / 627 95 34 - Fax: ++41 (0)32 / 627 94 53)
<http://www.awaso.ch>

It is advisable to give the worker a copy of the registration or confirmation as it may be needed at the border crossing.

Particular attention should be given to item 7 of the registration form. The employer is bound by, and with his signature confirms to meet the provisions of Art. 2 and 3 “minimal wage and working conditions” (Federal Act of 8 October 1999 on workers posted to Switzerland / SR 823.20)

B) Work assignments lasting more than 90 days per calendar year require a work permit

For this purpose, the application form “Beschäftigungsgesuch für Dienstleister aus der EG/EFTA (EU-25)” and the posting of a worker confirmation “Entsendebestätigung” must be submitted at least three weeks before taking up work to the Office for Public Security:

Amt für öffentliche Sicherheit
Abteilung Ausländerfragen
Ambassadorenhof
4509 Solothurn, Switzerland
(Tel.: ++41 (0)32 / 627 28 37 - Fax: ++41 (0)32 / 627 22 67)

Online application forms can be found at:

<http://www.migration.so.ch>

The cover letter must clearly state that the worker will be posted to Gösgen NPP. The application must include NPP’s order confirmation or assignment confirmation and a copy of the person’s ID card.

C) For companies domiciled in non-EU and non-EFTA countries

Work assignments require a work permit from the first day onwards. The procedure is the same as described in “B” but the application form “Beschäftigungsgesuch für Drittstaaten” should be used. It can be found at the web addresses given above.

Please note:

For information on the correct procedure for longer terms of employment (e.g. annual permits) please contact the Office for Economy and Labour in Solothurn - (personal permit team) Tel. ++41 (0)32 / 627 94 39, Fax ++41 (0)32 / 627 94 53) or the NNP. This also applies for companies and persons domiciled in countries which require a visa (e.g. Serbia and Montenegro, Turkey, the USA and various Eastern European countries).